

To: Athletic Directors from Williamsburg, Georgetown and Horry Counties
From: Bryan P. Fink- District 11 Director of Football Officials
Subject: Schedules, Scrimmages, Jamborees and Fee
Date: March 15, 2007

I realize that your spring sports are currently underway and that football seems a long time from now. However, I am writing to you to ask for your help and to also let you know what you can expect from our local association and what we in turn expect from you. To that end I would like to address several factors that I feel can make for a successful season for both you and the officials association.

Schedules: I would like to have your sub- varsity schedules sent to me as soon as possible. It would be great if we could have all schedules in by the end of May. This will allow us to schedule games and return these to you without trying to rush through at the last moment. If this is a problem for you please let me know so that I can plan accordingly. Mr. Larry Greene will be coordinating the schedules this year and all concerns regarding the availability of officials should be addressed to both Mr. Greene and myself. One concern that we all have regarding scheduling of officials for your games is the number of officials that are scheduled and the actual number of officials that show up for the game. It is our goal to have four officials for each and every sub-varsity level game. However, we have a limited number of officials and that is not always possible. We will prioritize the schedule using Wednesday as nights for stand alone 'B' team games or double headers and Thursday's for JV games or double headers. I am not suggesting that you schedule your games to meet our availability but I do want to let you know of our limitations. Please understand that our local association is here to service your needs on the sub-varsity level. We do not schedule your varsity level games locally as this is done in Columbia.

Scrimmages: We will gladly provide officials for all scrimmages that your school schedules through me. Do not call any other official to request officials for your scrimmages. Your booking fee covers all scrimmage requests that are made prior to July 19,2007. After this date I will no longer have access to the officials as a group and it becomes very difficult to make arrangements for these scrimmages. Please note that I am to be the only contact point for scrimmages. If you as the Athletic Director are not also the head football coach please let him/her know of these time constraints so that there is no confusion at a later time.

Jamborees: Again we will gladly provide officials for your local Jamboree. These Jamborees are to be sent directly to me. I would like to have these by the same date as listed for scrimmages (July 19,2007). The fee for providing officials for a Jamboree is \$25.00 per team participating in the Jamboree. The fee is to be made payable to District 11 Football Officials Association.

Booking Fee: District 11 Football Officials Association has incorporated the following schedule:

Received prior to June 1, 2007:	\$40.00 per team
Received June 1,2007- July 15,2007:	\$50.00 per team
Received July 16,2007- August 15,2007:	\$65.00 per team
Received after August 16, 2007:	\$100.00 per team

Please note that the District 11 Football Officials Association is a member of the South Carolina Football Officials Association. Our District exist to service the needs of your school for sub-varsity level games. We do not book any varsity level regular season or playoff games as this is done from the High School League office in Columbia. For that reason please do not send me any Varsity schedules and do not include your varsity team in the booking fee schedule that is requested above.

I hope that the upcoming football season will be a successful one for all involved. Remember the game is for the kids and all of us adults are simply along for their enjoyment and protection. If you have any questions now or during the season please do not hesitate to call or write me.

Sincerely,

Bryan P. Fink
426 Maplewood Circle
Conway, SC 29526
(H) 843-365-2504
(W) 843-423-6591
e-mail: bryan29526@hotmail.com

*** Note: Please make all checks payable to District 11 Football Officials Association, do not make checks payable directly to me (I do not get the money).